

**MARYLAND DEPARTMENT OF TRANSPORTATION
OFFICE OF MINORITY BUSINESS ENTERPRISE
PUBLIC CONSULTATION SURVEY REGARDING
AIRPORT CONCESSION DISADVANTAGED BUSINESS ENTERPRISE GOALS
FOR MARYLAND AVIATION ADMINISTRATION**

October 3, 2014

The following survey is voluntary and may be completed anonymously. Pursuant to federal regulation 49 C.F.R. Part 23, the Maryland Department of Transportation (“MDOT”) is seeking comments on the Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and goals for the Maryland Aviation Administration’s (MAA) Baltimore/Washington Thurgood Marshall International Airport (BWI Marshall). In establishing the ACDBE goals, the federal regulations require that MDOT consult with stakeholders, which include, without limitation, minority and women’s business groups, community organizations, trade associations representing concessionaires currently located at the airport, existing concessionaires, and other officials or organizations that may have information concerning the availability of disadvantaged businesses, the effects of discrimination on opportunities for ACDBEs, and the MAA’s efforts to increase ACDBE participation. MDOT appreciates your input and requests that you answer the following survey questions.

1. Type of work your firm primarily performs (circle one):
 - a. Airport Concessions Services
 - b. Airport Concessions Food & Beverage Service
 - c. Airport Concessions Retail
 - d. Building Construction (e.g., general contracting for construction of residential, industrial, commercial or other buildings and alteration, repair and renovation)
 - e. Heavy Construction (e.g., highways, streets, bridges, tunnels, sewers, railroads)
 - f. Construction Related Services (e.g., testing, surveying, construction management, inspection, estimating, environmental, interior design)
 - g. Trade or Subcontractors (e.g., HVAC, painting, electrical, masonry, carpentry, roofing, excavation, hauling)
 - h. A&E Services (e.g., architectural services and structural, civil, mechanical, electrical, other engineering services)
 - i. Commodities (e.g., equipment, materials, supplies, printing, publishing, vehicles, groceries, concessions retail)
 - j. Information Technology (e.g., hardware/software, programming, systems design, data processing, technical support and consulting, maintenance and repair)
 - k. Maintenance Services (includes any work necessary for the continued operation or upkeep of facilities, structures, buildings, building systems, and grounds, e.g., building cleaning and maintenance services, groundskeeping services)
 - l. Other Services (e.g., financial, insurance, real estate, health, legal, transportation, social, educational, professional, food service, concessions services; does not include maintenance services, A/E services, or construction related services)
 - m. Other (please specify)_____
2. How many years has your firm been in business? _____

3. Is your firm a concessionaire at BWI Marshall?
- ☐ Yes ☐ No
4. Is your firm at least 51% owned and controlled by a racial/ethnic minority and/or female?
- ☐ Yes ☐ No
5. Is your firm a certified ACDBE?
- ☐ Yes ☐ No
6. If your firm is a certified ACDBE, have you ever been asked to provide a quote to perform work or participate as a concessionaire at BWI Marshall?
- ☐ Yes ☐ No
7. Have you ever solicited a minority- or woman-owned business to work with you as a contractor, subcontractor, concessionaire, and/or sub-concessionaire at BWI Marshall when there was no DBE or ACDBE goal?
- ☐ Yes ☐ No
8. In your experience, have any of the following factors negatively impacted your firm's ability to do business in the Maryland marketplace? (Circle all that apply.)
- a. bonding requirements
 - b. insurance requirements
 - c. previous experience requirements
 - d. cost of bidding or proposing
 - e. project size – project too large
 - f. project size – project too small
 - g. price of supplies or materials
 - h. obtaining working capital
 - i. late notices of bid or proposal deadlines
 - j. prior dealings with a prime contractor's owners or management
9. Have you ever been treated less favorably due to race, ethnicity and/or gender while participating or attempting to participate in business dealings within the Maryland marketplace?
- ☐ Yes ☐ No
- a. If **YES**, circle all of those types of business dealings in which you have felt less favorably treated.
- i. Applying for commercial loans
 - ii. Applying for surety bonds
 - iii. Applying for commercial or professional insurance

- iv. Obtaining price quotes from suppliers or subs
- v. Working or attempting to work on public-sector prime contracts
- vi. Working or attempting to work on public-sector subcontracts
- vii. Working or attempting to work on private-sector prime contracts
- viii. Working or attempting to work on private-sector subcontracts
- ix. Receiving timely payment for work performed
- x. Functioning on the work site
- xi. Joining or dealing with trade associations
- xii. Hiring workers from union halls
- xiii. Required to perform inappropriate or extra work not required of others
- xiv. Required to meet quality or performance standards not required of others
- xv. Other _____

- b. To the extent you feel comfortable sharing such experiences, please provide details regarding any business dealings in which you were treated less favorably due to race, ethnicity and/or gender. (Please use additional sheets if necessary.)

10. The proposed MAA ACDBE Participation Goals for federal fiscal years (FFYs) 2015 through 2017 are 2.19% for Car Rental Concessions and 43.15% for all Other (Non-Car Rental) Concessions. Do you think these are fair goals for disadvantaged business participation?

☐ Yes ☐ No

Why or why not? (For example, explain whether you think the proposed goals reflect the existing availability of minority businesses that provide the airport concession goods and services sought by BWI Marshall.)

11. Do you think the proposed goals should be adjusted?

☐ Lower ☐ Higher ☐ Remain the Same _____

Describe why you think the proposed goals should be lower/higher/remain the same as indicated above. (Please use additional sheets if necessary.)

12. Do you have any data or evidence to support your position? (Please identify and attach documentation.)
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13. Please provide any other input you or your firm has regarding airport concessions and/or the ACDBE Program.
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14. Please list any minority-focused media (including trade association publications) that you would you like to see used to disseminate DBE and ACDBE related notices and other information.
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Please return all completed surveys no later than **October 23, 2014 to:**

**Maryland Department of Transportation
Office of Minority Business Enterprise
7201 Corporate Center Drive
P.O. Box 548
Hanover, Maryland 21076**

THANK YOU!

(Note: Stakeholders may request additional information and/or a meeting with MDOT/MAA representatives to discuss the proposed ACDBE goals by contacting Tracie Watkins Rhodes at trhodes@mdot.state.md.us.)

PROVIDING YOUR NAME AND BUSINESS INFORMATION IS OPTIONAL. IF YOU PREFER TO REMAIN ANONYMOUS, PLEASE STOP HERE.

CONTACT INFORMATION	
Name:	Telephone Number: